

Window Layout Options

The screenshot shows a software interface with several window tabs at the top: 'Customer List', 'Address List', 'My Weekly Accomplishment', 'Products', and 'Inventory Orders'. The 'Customer List' window is active, displaying a table with columns: First, Last, Next Contact, Preferred Contact, and Home. A search bar is visible above the table. A large grey box with the text 'TAB' is overlaid on the right side of the window, indicating the tabbed layout option.

	First	Last	Next Contact	Preferred Contact	Home
<input type="checkbox"/>	Guest	Checkout	08/21/2019		
<input type="checkbox"/>	Suzie	Consultant		(503)555-4599	(503)555-4599
<input type="checkbox"/>	Business	Supplies			

The screenshot shows two windows side-by-side. The left window is titled 'Unit List' and displays a table with columns: Last, First, Last Order..., MK Annive..., and Zip. The right window is titled 'Unit Production' and displays a list of consultants under the 'A720' unit. A large grey box with the text 'TILE' is overlaid on the right side of the 'Unit Production' window, indicating the tiled layout option.

Last	First	Last Order...	MK Annive...	Zip
Albertson	Charlie	11/20/2015	Nov 10	S45
Alison	Tammy	06/18/2019	Mar 14	986
Augustine	Lori	06/18/2019	Jan 15	970
Balton	Patti	12/10/2015	Jan 12	973
Bell	Peyton	06/11/2019	May 20	970
Bellinger	Savannah	10/20/2015	Jun 2	972
Benson	Sadie	08/20/2015	Jan 25	970
Carter	Alexandra	06/11/2019	Dec 10	986
Cole	Scarlett	12/18/2015	May 28	596
DeVille	Cora	06/19/2019	Apr 6	972
Dunlop	Judie	12/10/2015	May 19	970
Ellington	PJ	12/05/2015	Sep 26	970
Gilbert	Laurie	06/19/2019	May 10	885
Gooding	Elena	12/27/2015	Jan 25	970
Jones	Claire	06/18/2019	Jul 24	986

Window Layout Options (continued)

Inventory Orders

06/28/2017 to 06/28/2019

Status	Date	Description	Type	Retail	Wholesale	Tax
Open	06/26/2019	June	Standard	\$18.00	\$9.00	
Received	06/26/2019	Guest Checkout	Guest Checkout	\$18.00	\$9.00	
Received	06/24/2019	Halee Campbell	EZ Ship	\$28.00	\$14.00	
Received	06/22/2019	Reilly Buchanan	EZ Ship	\$18.00	\$9.00	
Received	06/19/2019	June	Standard	\$7,911.00	\$3,955.50	
Received	06/18/2019	Juliana Willson	EZ Ship	\$32.00	\$16.00	
Received	06/18/2019	Guest Checkout	Guest Checkout	\$55.00	\$27.50	
Received	06/17/2019	Cara Calderon	EZ Ship	\$18.00	\$9.00	
Received	06/17/2019	Jocelyn Daily	EZ Ship	\$56.00	\$28.00	
Received	06/17/2019	Replacement	Replacement			

Products

Column Chooser

View Default

Part #

Eye Colors

10129745

10107618

10107605

10107633

10107608

10107599

10107632

10107640

FLOAT

Products

Inventory Orders

Customer List

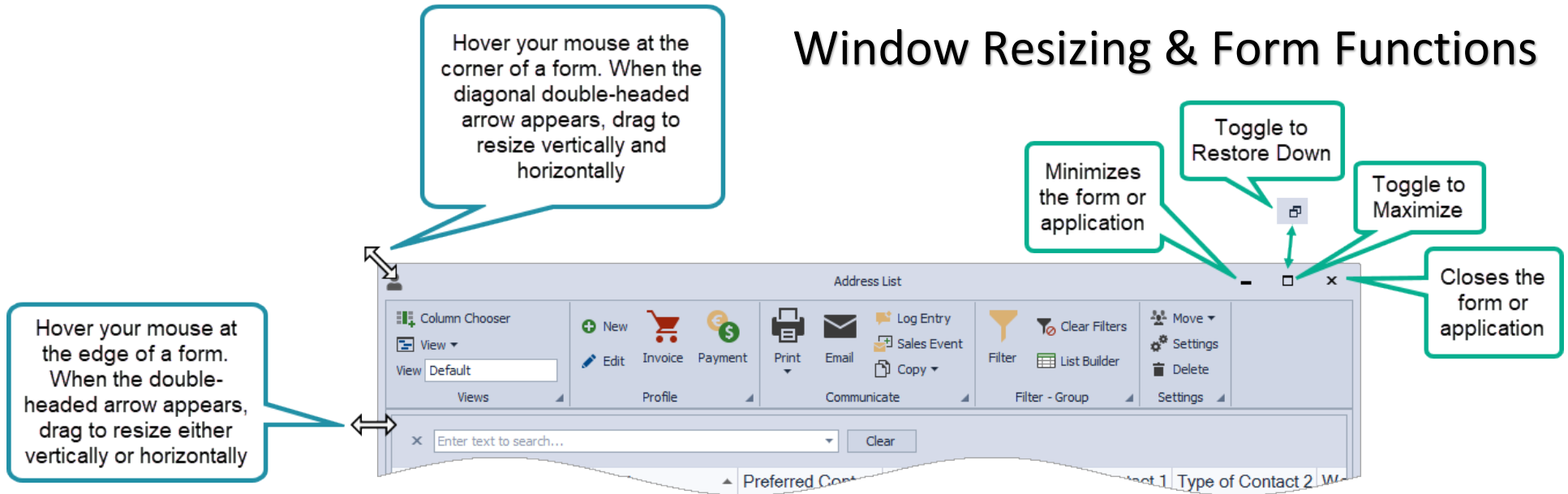
My Weekly Accomplishment

06/24/2019 to 06/30/2019

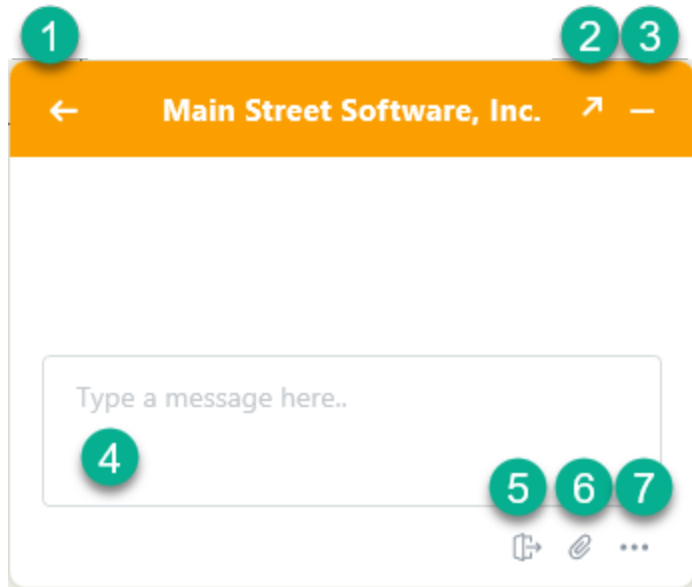
Date	Customer / Hostess	Time Spent	Calls / Guests	Orders	Bookings	Basics
06/24/2019	Halee Campbell (828) 671-7152			1		
06/24/2019	Lilly Collins (555)555-9632			1		
06/24/2019	Hannah Flynn (968) 115-2064			1		
06/24/2019	Alana Forbes	30.0		2		
06/24/2019	Summer Trunk Show	10.0		2		
06/25/2019	Ariana Gonzales	10.0		3		
		50.0	0	18	0	0

CASCADE

Window Resizing & Form Functions



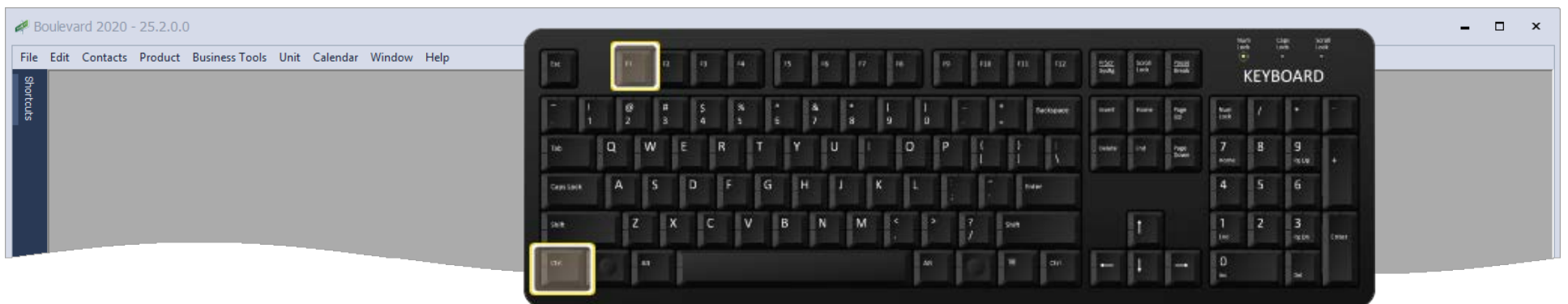
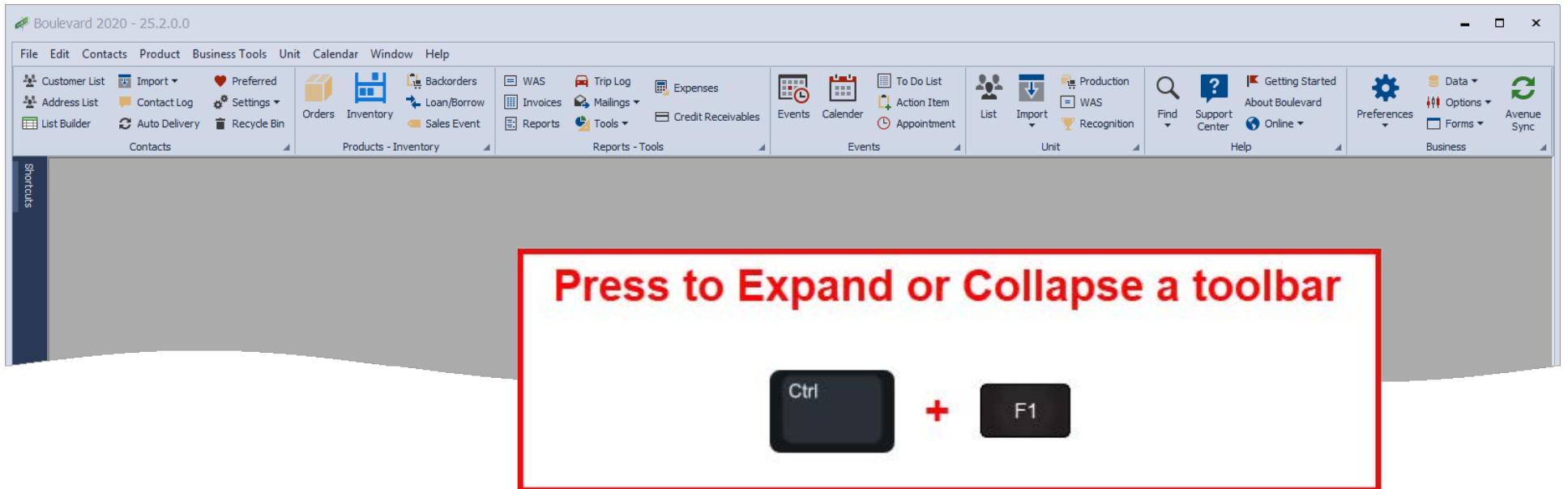
Chat Box Functions



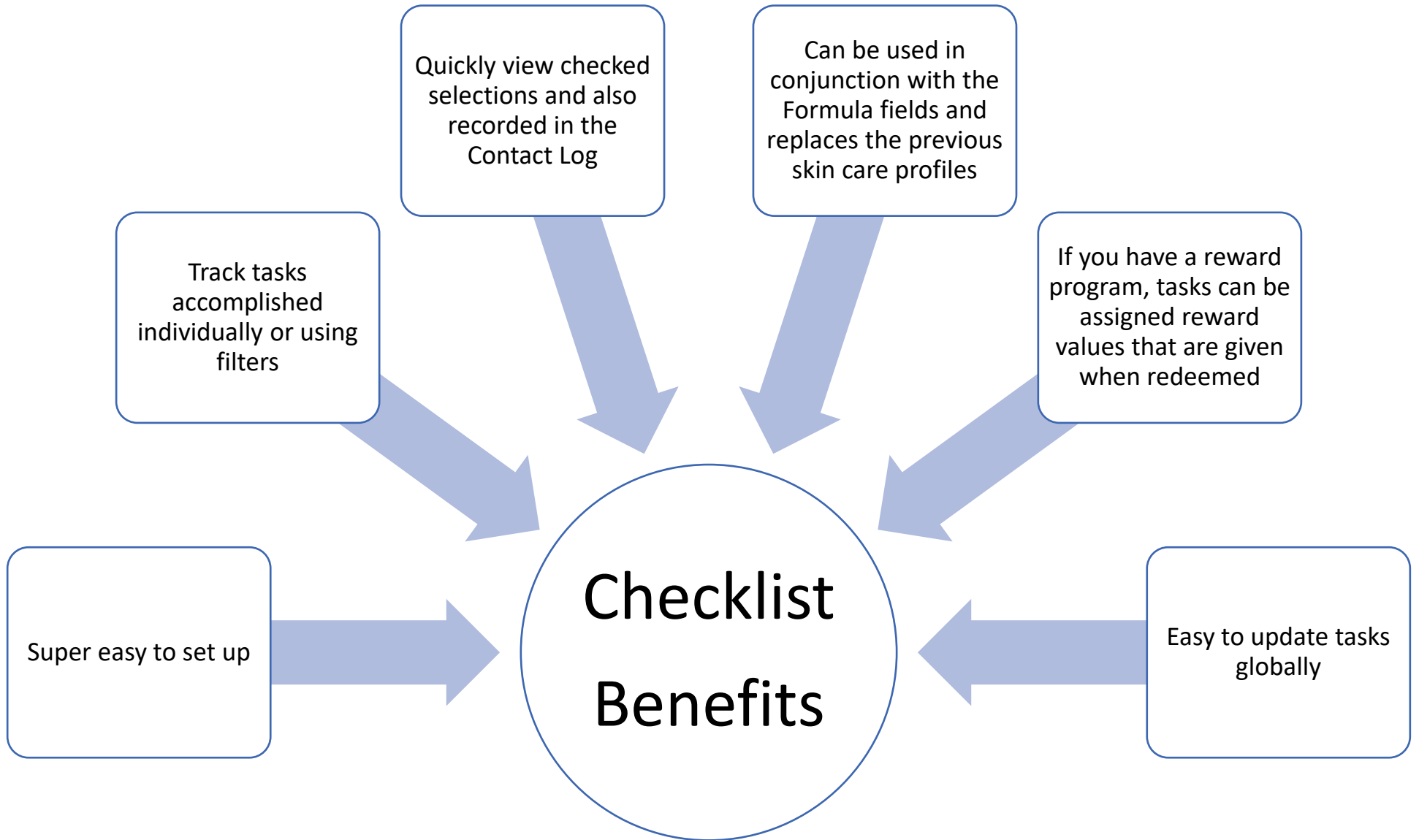
1. Search Support Center articles
2. **Pop out the chat box**
3. Minimize the chat
4. Enter your question or response and use your keyboard's Enter key to send
5. End Chat
6. Attach a file
7. Additional Options

Toolbar Options

- Press **Ctrl + F1** to Expand/Collapse a toolbar (or close and reopen).
- Some button groups will automatically collapse depending on your screen size.



Please Note: Every keyboard will be slightly different.



See Boulevard Checklist Samples for ideas!

Backup File Options

Manual Backup

Prompt every: Chose to be prompted and how often.

Automatic Backup

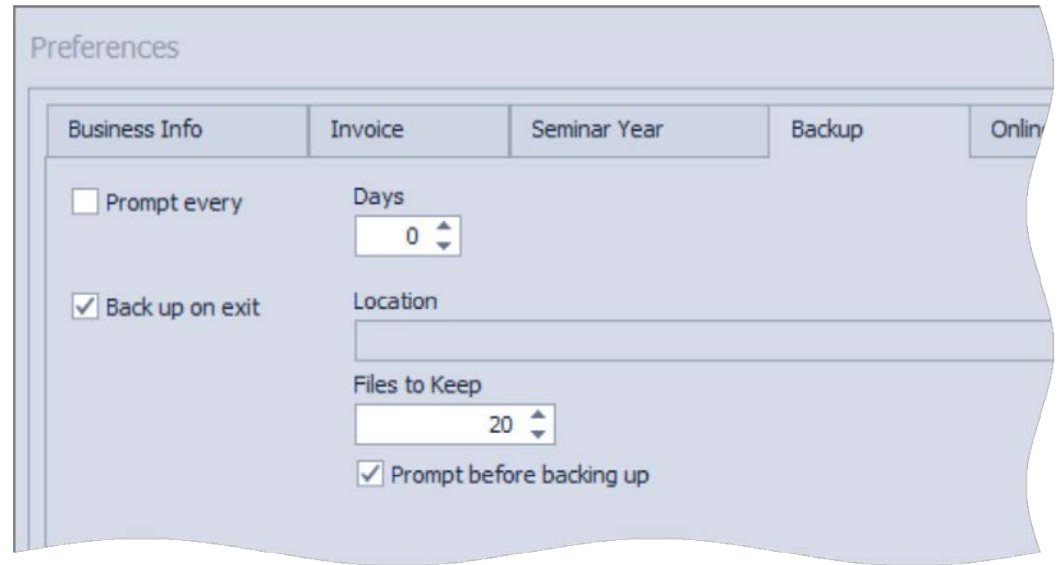
Back up on exit: Choose to have program backup automatically, and if prompted.

Location (default if blank):

Documents > Boulevard folder

Files to Keep: Choose how many backup files to keep before being overwritten.

Prompt before backing up: If NOT selected, when exiting, a backup will be created



Description	Order	Reward Points
Facial Given or Attended a Skin Care Party	25	500
First Purchase Bonus Given	50	500
Facial/Event Follow-up	75	
Skin Care Check-up	100	
Foundation Check-up	125	
Open House: Invited	150	
Open House: Attended	175	100
Host: Skin Care Party/Show	200	500
Host: Double-Facial	225	100
Auto-Delivery Added: Mascara	250	100
Auto-Delivery Added: Moisturizer	275	100
Auto-Delivery Added: Cleanser	300	100
Introduced/Tried: Satin Hands/Body Care	325	
Introduced/Tried: Fragrance Line	350	
Unit Meeting: Invited	375	
Unit Meeting: Attended	400	200
Recruiting Info Given	425	
Recruiting Referral Bonus Given	450	1,000
Partner Contacted Regarding Gift Service	475	
Skin Care: Sensitive skin	500	
Skin Care: Basic, no aging concerns	525	
Skin Care: Early-to-moderate aging	550	
Skin Care: Advanced aging	575	
Skin Care: Mild-to-moderate acne	600	
Skin Type: Dry	625	
Skin Type: Normal	650	
Skin Type: Oily	675	
Skin Type: Combination	700	
Other Needs: More even or radiant-looking skin	725	
Other Needs: Improved skin texture	750	
Other Needs: Skin firmness and resilience	775	
Other Needs: Extra hydration	800	
Other Concerns: Excess oil	825	
Other Concerns: Large-looking pores	850	
Other Concerns: Deep wrinkles & expression lines	875	
Other Needs: Maximum hydration/extremely dry sk	900	
Eye Concerns: Deep wrinkles, puffiness & sagging	925	
Eye Concerns: Fine lines & wrinkles	950	
Eye Concerns: Tired and puffy looking	975	

Description	Order	Reward Points
Eye Concerns: Gentle makeup remover	1000	
Lip Concerns: Fine lines & wrinkles	1025	
Lip Concerns: Dry lips	1050	
Skin Tone: Ivory	1075	
Skin Tone: Beige	1100	
Skin Tone: Light Bronze	1125	
Skin Tone: Bronze	1150	
Skin Tone: Dark Bronze	1175	
Preferred Foundation Finish: Matte	1200	
Preferred Foundation Finish: Natural	1225	
Preferred Foundation Finish: Luminous/Dewy	1250	
Preferred Look: Natural	1275	
Preferred Look: Classic	1300	
Preferred Look: Dramatic	1325	
Eye Color: Blue	1350	
Eye Color: Brown	1375	
Eye Color: Green/Hazel	1400	

Description	Order
Initial Qualifying Order Placed	25
Great Start Product Bonus Bundle Earned	50
Signed up for MK Web Site	75
Ordered Business Cards & Product Labels	100
Purchased Boulevard Software	125
Customer List Created	150
Sent E-Card Business Announcement	175
Launched a Business Debut Grand Opening Party	200
Registered Customers for the PC Program	225
Graduated MK University	250
Color Confident Achieved	275
Skin Care Confident Achieved	300
New Consultant Training Completed	325
Perfect Start Accomplished	350
Power Start Accomplished	375
Recruiting Prospects List Completed	400
Brought Guests to Unit Meeting	425
Attended Career Conference	450
Attended Seminar	475
Attended Leadership	500
Received Unit Go-Give Award	525

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Facial Given or Attended a Skin Care Party	25	500
First Purchase Bonus Given	50	500
Facial/Event Follow-up	75	
Open House: Invited	125	
Open House: Attended	150	100
Unit Meeting: Invited	350	
Unit Meeting: Attended	375	200
Recruiting Info Given	400	
Skin Care: Sensitive skin	475	
Skin Care: Basic, no aging concerns	500	
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Lip Concerns: Dry lips	1025	
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Preferred Foundation Finish: Natural	1200	
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Preferred Look: Natural	1250	
Preferred Look: Classic	1275	
Preferred Look: Dramatic	1300	
Eye Color: Blue	1325	
Eye Color: Brown	1350	
Eye Color: Green/Hazel	1375	

SAMPLE